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New Jersey Office of Information Technology

NOTICE OF JOB VACANCY

ISSUE DATE: February 4, 2022   **CLOSING DATE: February 18, 2022**

POSTING OPEN TO: ( ) OIT EMPLOYEES IN UNIT SCOPE(S)
                                          (X) STATEWIDE (STATE EMPLOYEES ONLY): **See Below
                                          ( ) GENERAL PUBLIC

TITLE: Network Administrator 2, OIT   **POSTING # 2022-024**

TITLE CODE: 10136C   **NUMBER OF POSITIONS: 1**

SALARY RANGE: P30 $85,861.39 – $122,529.91

LOCATION: NJ Office of Information Technology   **HOURS OF WORK: 8:00 am - 5:00 pm**
          Network Operations
          Agency LAN
          300 Riverview Plaza
          Trenton, NJ 08625

**PLEASE NOTE: Open to New Jersey State employees with permanent status in a competitive title who meet the requirements listed below as a lateral opportunity, subject to current hiring restrictions.

DESCRIPTION OF THE SPECIFIC POSITION: For this position, an in-depth knowledge of performing design and operations planning for both Local Area Networks as well as Wireless Networks is a plus. In addition, this position will provide 24x7 networking services for any number of executive branches of NJ government. The position will be a team lead for other team members planning, communicating, leading upgrades, expansions, new installations, troubleshooting, response to outages and overall service delivery. An understanding of maintaining all asset information and documentation as it relates to the infrastructure supported will be helpful.

DEFINITION: Under the general supervision of a supervisory official in a State department, institution, or agency, performs highly-complex professional work, which includes development, implementation, and maintenance of multi-network, multi-user Local Area Networks (LAN), Metropolitan Area Networks (MAN), Wide Area Networks (WAN), and/or Multi-Operating Systems and Distributed Computing and Compute Virtualization Platforms; maintains centralized, decentralized, and remote network services; maintains network and distributed compute platform security and data integrity; provides consultations and recommendations to infrastructure managers as required to troubleshoot and resolve network and distributed compute platform problems, monitor overall performance, and conduct upgrades as required; takes the lead in planning upgrades, capacity, and communications requirements; may be assigned to the administration of Storage Area Networks (SANs); does other related duties as required.

REQUIREMENTS:

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree which must include a minimum of eighteen (18) semester hour credits in Mathematics and/or Computer science.

NOTE: Applicants who do not possess the Bachelor's degree but possess the 18 semester hour credits may substitute additional experience as indicated below on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

NOTE: Evidence of formal training in Computer Science/Information Technology received at an accredited institution may be submitted with your application for evaluation for possible credit. These training courses will be examined to see how they

compare, both in hours/content, to college courses to which they equate, sixteen (16) training hours being equal to one (1) college credit. In house training courses will not be accepted as meeting this criteria; thus, they will not be evaluated.

EXPERIENCE: Four (4) years of experience in the development, implementation, and maintenance of multinetwork, multi-user Local Area Networks (LAN), Metropolitan Area Networks (MAN), Storage Area Networks (SAN), and/or Wide Area Networks (WAN) environments.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if operation of a vehicle, rather than employee mobility, is necessary to perform essential duties of the position.

FOR NON-U.S. CITIZENS AND/OR FOREIGN DEGREES
AUTHORIZATION TO WORK: U.S. Citizenship is not required. Selected candidate must be authorized to work in the U.S. according to Department of Homeland Security, U.S. Citizenship and Immigration Services regulations.

Note on Degree Information: You must provide a transcript(s) or evaluation of your degree(s). Foreign degrees must be evaluated by a recognized evaluation service and include your course-by-course evaluation. Candidates will NOT be considered for the position if they fail to provide all requested documents upon initial submittal or fail to follow instructions when submitting electronically.

Current State employees: Any appointments made that involve movement may result in a forfeiture of rights to any promotional lists in their former unit.

RESIDENCY REQUIREMENTS: In accordance with the New Jersey First Act, N.J.S.A. 52:14-7 (L. 2011, Chapter 70), effective September 1, 2011 all employees must reside in the State of New Jersey unless exempted under the law. If you do not live in New Jersey, you have one year after you begin employment to relocate your residence to New Jersey. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.

OPEN TO THE FOLLOWING: Applicants must meet the job specification on file at the Civil Service Commission. To view the Civil Service Commission's Job Specification, please visit: https://info.csc.state.nj.us/TItleList/TitleSearch.aspx

The NJ Application for Employment can be found at: https://nj.gov/it/docs/eo/DPF-663.pdf

As a condition of employment with NJOIT, a background inquiry may be conducted.

Electronic Filing Applicants are encouraged to file electronically. Forward **your resume, cover letter, unofficial transcript OR foreign degree evaluation, completed NJ Application for Employment and three professional references** to **recruiter1@tech.nj.gov** **Include the posting number in the subject line**.	**Alternate Filing: :** If unable to file electronically, applicants may forward **your resume, cover letter unofficial transcript OR foreign degree evaluation, completed NJ Application for Employment and three professional references** (including posting #2022-024) to: Heather Pursell, Manager, Human Resources Office of Information Technology 300 Riverview Plaza, 4th Floor P.O. Box 212 Trenton, New Jersey 08625-0212

Authorized by: _____

Lisa Blauer, Chief of Staff